



Absentee Bid Guidelines

Smith Auction Services 145B East High Street Mooresville, IN 46158
Phone: 317-831-2715 Fax: 317-831-2779 E-Mail: bids@smithauctionservices.com
Web Site: www.smithauctionservices.com

1. **ABSENTEE BID AVAILABILITY** - This is a convenience to clients

who are not present at auctions and we are not responsible for any errors or omissions in connection therewith. These bids are executed by a designated Smith Auction Services, LLC employee. **All bidders must submit a MasterCard or Visa account # with exp. date as payment means.**

2. **ABSENTEE BID INSTRUCTIONS** - To place bids, please use the absentee bid form provided. **Be sure to give an accurate and very detailed description along with the top (bid) price you are willing to pay for each lot**, as we are not responsible for errors made on your submissions. "Buy" or unlimited bids will not be accepted. In order to guarantee that bids are executed, **all bids must be submitted in writing via fax, e-mail, or post. You must call to confirm your transmission was received.** Each absentee bid form should contain bids for one sale only. Please place your bids as early as possible. In the event of identical bids, the earliest received will take precedence. **The amount you indicate on your bid form is for the hammer price exclusively.**

3. **CONDITIONS** - Bidders are responsible for requesting condition reports on items and/or physically inspecting items prior to bidding. We endeavor to be fair and forthright with our condition reports and descriptions, however bidders must acknowledge that antique items often show signs of use and wear. **If you are a very particular client with expectations of perfection for the items you purchase, it is advisable that you inspect items in person or that you do not bother to submit absentee bids as your definition of condition may be more exacting than an appraiser could have time to verify.**

4. **BIDDING INCREMENTS** - In leaving bids, as well as, in live bidding at the auction, the following increment guidelines shall be met. Variations are at the discretion of the auctioneer.

\$0 - \$100 by \$5
\$100 - \$250 by \$10
\$250 - 500 by \$25
\$500-\$1000 by \$50
\$1000-\$2000 by \$100
\$2000-\$5000 by \$200
\$5000-\$10,000 by \$500
\$10,000-\$20,000 by \$1000
\$20,000 & up Auctioneer's discretion

6. **PAYMENT** - Successful bidders will be notified by noon the day following the auction. All bidders must submit a MasterCard or Visa acct. # with exp. date as a means of payment.

7. **SHIPPING** - If your bid is successful, we can help you arrange to have the material shipped, but all associated costs are at the expense of the successful bidder. Packing and shipping of most lots is by The UPS Store, Mooresville, IN For larger items and furniture, the bidder must arrange shipping and pay the shipping of the item. Purchased items must be picked-up or arrangements made for shipment within 5 days of the auction. A fee of \$15 per business day, per item, will be charged if items are not removed within 5 days of the auction. Items not removed after 15 days from the auction date will be consigned to a future auction without additional notice to the purchaser.